



# Roman Catholic Diocese of Boise

## APPLICATION FOR A CERTIFIED POSITION

Please type or print

Position Sought \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
 Last name                      First name                      Middle                      Social Security Number

Permanent Address \_\_\_\_\_  
 Street                      City                      State    Zip    Phone

Address \_\_\_\_\_  
 Until    \_\_\_\_\_, 20\_\_    Street                      City                      State    Zip    Phone

### EDUCATION (List in order of attendance)

College or University	Location	Degree Earned and Date of Degree	Dates Inclusive	Major	Hours	Minor	Hours

### EMPLOYMENT HISTORY (List all employers for the previous 10 years, most recent experience first. Include student teaching assignments.)

Name	Employer Location	Superintendent or Supervisor	Number of Years	Date		Position Held
				To	From	

If you have a valid Teaching Certificate complete the following:

Title Certificate: \_\_\_\_\_ Date Certificate was issued: \_\_\_\_\_

State: \_\_\_\_\_

Probably availability date: \_\_\_\_\_

**REFERENCES** (List at least three references who can speak to your ability to perform the duties of the position you are seeking.)

Name	Title	Address	Telephone No.	Year

May we contact your present employer? Yes  No

Are you legally qualified to work in the United States? Yes  No   
*(Proof of legal right to work will be required)*

State any additional information you feel may be helpful in considering your application.

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***I certify that the answers given in this application are true and complete to the best of my knowledge. I authorize the Diocese of Boise to investigate all statements contained in this application. In the event I am employed by the Diocese of Boise, I understand that false or misleading information provided in this application of the employment process may result in discharge. I also understand that my employment is contingent upon successful completion of background screening, including a criminal background check. In addition, I understand that the terms of my employment are governed by any personnel policies issued by the Diocese of Boise.***

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date