

## Criteria for Press Releases

1. Priority given to a parishes, schools or groups listed in the Diocesan Directory.
2. Pictures are encouraged, must be at least 300 KB, include identifications and become the property of the ICR. No minor photos unless explicit permission is given.
3. Will not accept items published in other sources, print or online, to avoid copyright infringement.
4. Parish-based items must explicitly involve more than one parish.
5. Press releases must be less than 300 words and include a point of contact.
6. Only one release will be published per submitting group per issue.
7. Items will be published as they were submitted in chronological order unless special circumstances apply (i.e., photos of centenarians).
8. Subject to the discretion of the publisher.