



IN-PEW PROCESS FOR IDAHO CATHOLIC APPEAL

Commitment Weekend: 6 Steps for a Successful Appeal

1. STARTING MASS on COMMITMENT WEEKEND

It is recommended and encouraged that each parish focus on the Idaho Catholic Appeal at the very beginning of Mass. The celebration of Mass should begin as it does each week with the procession to the altar with the Gathering Song, Sign of the Cross and the Greeting. Then, invite the assembly to be seated and call attention to the Idaho Catholic Appeal Commitment Weekend. Afterwards, invite the assembly to stand and continue with the Mass as usual, beginning with the Penitential Act.

2. ICA PRESENTATION at MASS

Pastor: Good Morning/Afternoon/Evening! Today, we celebrate Commitment Sunday (Commitment Weekend) for the Idaho Catholic Appeal. We are blessed to have a faith-filled and generous parish community. Your sacrifice impacts the mission of our Diocese. I say “our Diocese” because our Diocese provides support where no one parish alone can meet the faith community’s needs. The Idaho Catholic Appeal supports more than 20 diocesan ministries and services. Let me give you a few examples: (Refer to “What Does the ICA Fund?” and/or “Talking Points for Pastor/PLD and Sample Presentation” found online at www.CatholicIdaho.org on the Development web pages).

3. IDAHO CATHOLIC APPEAL VIDEO PRESENTATION

Pastor: Let us take a moment to listen and watch a video with a message from Bishop Peter Christensen about this year’s Idaho Catholic. **Play ICA video. (If not showing the video, read bishop’s letter and proceed to step 4.) When video ends, continue as follows.**

4. IN-PEW REFLECTION AND PLEDGE

Pastor: We are a truly blessed community to have the opportunity to support and grow the important work of the Church. Please remember that any funds raised above 110% of our parish goal will be returned to our parish for (name of project/program for rebate).

I’d like to pause here and ask each of you to take a moment to reflect on your intended gift to the Idaho Catholic Appeal, and then make your pledge by filling out the pledge envelope being passed out or if you brought yours from home. Please prepare to complete the pledge envelope with me as I also make my commitment to the Idaho Catholic Appeal.

5. FILLING OUT and COMPLETING the PLEDGE FORM/ENVELOPE

Children or ushers begin passing out the In-Pew Envelopes. Pencils are provided by the Office of Development in your Parish Kit.

Pastor: Each head of household should now have a pledge envelope or form. You may have remembered to bring your pledge form from the letter you received in the mail from Bishop Peter or you may have already made your pledge online or mailed it. I encourage each head of household to submit a pledge form or envelope today. If you have already mailed your pledge or made an online gift, you can write that on the envelope. Thank you! Now, let’s all take a moment to fill in the form line by line, starting with your name. Please use one of the pencils provided in the pew. (Smile and say, “Please write neatly.”) (Pastor/leadership at altar should fill out pledge envelope/form with parishioners.)

Let’s now move to filling out our address and then our pledge intention information. (When the congregation is looking up toward the altar, say:) “Thank you! Let us complete our commitment to serve our communities through the Idaho Catholic Appeal by coming together as a community of faith and putting our gifts in the basket at the altar (or pass around the collection baskets). The ushers will release and direct each pew. We invite you to approach the altar as a family to present your gift for the Idaho Catholic Appeal.

6. PRESENTATION OF PLEDGE FORMS/ENVELOPES

Ushers direct pews and procession to present envelopes. Organist should play a celebratory song during the procession. When the procession ends, state the following:

Pastor: On behalf of Bishop Peter Christensen and myself, but most especially on behalf of those who will benefit from your generous and prayerful gifts, I thank you for your support and commitment to the Idaho Catholic Appeal.

NOTE: Please send all ICA envelopes **unopened** to the Diocese on a weekly basis for processing.